

**AGENDA and NOTICE OF MEETING  
CITY OF HIGHLAND  
INDUSTRIAL DEVELOPMENT COMMISSION**

**CITY HALL  
1115 BROADWAY  
December 3, 2020  
12:00 P.M.**

**NOTE: This meeting will be conducted via phone conference as part of COVID-19 response.  
Please see page 2 of this agenda for instructions for submitting public comments and for monitoring the  
meeting**

**Call to order:** Chairman Jim Meredith

**Approval of Minutes:**

- A. Motion—Approve of Minutes of the November 4, 2020 regular meeting of the Industrial Development Commission.

**Reports:**

- A. Treasurer's Report—Jon Greve
- B. Updates on other job inquiries—Breann Speraneo
- C. Update on Highland Communication Services—Angela Imming
- D. Update on Disaster Relief Initiatives---Mallord Hubbard

**New Business:**

- A. Approval of 2021 meeting dates for Industrial Development Commission
- B. Approval to adopt IDC Strategic Plan
- C. Recommendation of Development Agreement with TJO Holdings LLC

**Next Meeting:**

- A. Next meeting of the Industrial Development Commission is scheduled for Wednesday, January 6, 2021.

**Adjournment**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 9:00 AM on Tuesday, December 1, 2020.

**Directions for Public Monitoring of the  
Highland Industrial Development Commission Meeting:**

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 642186**

This will allow a member of the public to hear the meeting.

**Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the Industrial Development Commission on any subject may submit their questions/comments in advance via email to [mhubbard@highlandil.gov](mailto:mhubbard@highlandil.gov)

Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.